



Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	N.S.S TRAINING COLLEGE, CHANGANACHERRY
Name of the head of the Institution	Dr. Kumari S. Girija
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04812401720
Mobile no.	9447074031
Registered Email	principalnsstrcy@gmail.com
Alternate Email	sureshkjnsstc@gmail.com
Address	Perunna PO Changanacherry
City/Town	Kottayam
State/UT	Kerala
Pincode	686102
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Suresh K. J
Phone no/Alternate Phone no.	04812420481
Mobile no.	9447027515
Registered Email	sureshkjnsstc@gmail.com
Alternate Email	principalnsstrcy@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.nsstochry.org
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.nsstochry.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.81	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

06-Jul-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observation of Gandhi Jayanti	03-Oct-2017 1	94
Observation of Human Rights day	11-Dec-2017 1	180
Sports meet	10-Mar-2018 1	98

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

2. Community living camp. It was conducted at Christavasramam, Manganam from January 28th to February 1st 2018. The decision for the venue was taken in the IQAC meeting considering various dimensions of the camp viz. accommodation, transportation, food, security aspects etc. The program was a great success at the new venue with lot of variety classes, entertainment programs and activities.

1. Arts fest. The arts fest titled THUDITHALAM was a colourful event conducted on house basis. As per the decision taken in the IQAC meeting, students were given adequate practice before the competition to make the event splendid and also to improve the quality of participation in the intercollegiate training college arts festival.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To promote students to pay special attention to pass National/ state eligibility tests.	Altogether thirty five students passed the National/ state eligibility tests.
To encourage the faculty to complete and submit their research related to Ph.D in time.	Two of the faculty members submit their research related to Ph.D and was awarded the doctoral degree.
To encourage faculty members to publish more papers in journals and write chapters in edited books as well as publish books on their own.	Faulty members published fifteen papers in journals and in conference proceedings. One faculty member wrote a chapter in an edited book.
To send faculty members for training and courses on techno pedagogy and e-content development.	Faculty members were sent to Faculty development programmes in techno pedagogy and e-content development
To speed up measures for completing the implementation of the recommendations and suggestions given by the NAAC peer team during their visit.	Steps were taken to implement the recommendations of the NAAC peer team like, focusing more on research work, taking up more extension activities, improving career guidance to students etc.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>NSS Colleges' Central Committee</td> <td>15-Mar-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	NSS Colleges' Central Committee	15-Mar-2018
Name of Statutory Body	Meeting Date				
NSS Colleges' Central Committee	15-Mar-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	28-Feb-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes. We have a well planned mechanism for curriculum delivery and documentation. In each academic year the faculty are assigned with various duties and responsibilities related to curricular, co-curricular and extra-curricular activities of the institution. The academic calendar prepared by the faculty semester wise gives an overview of various academic programs that are scheduled month wise. The faculty gets an idea about how to manage various activities of the institution for effective curriculum transaction. Students undergo teaching practice in two sessions which helps them develop their teaching and other associated skills. The purpose of five day residential community living camp is to develop civic sense and social skills among student teachers and to make them aware of their rights and duties as a citizen. The study tour included in the curriculum provides a platform for the student teachers to get acquainted with the process of conducting a study tour when they become teachers. The practical and practicum activities in the curriculum include opportunities for the overall development of student teachers. The faculty incorporates various ICT oriented strategies and techniques which help in making concepts concrete in the minds of students while transacting the curriculum. The college union comprising of student representatives also get their turn in decision making related to all the activities. There is a house system comprising of four houses which is meant for more effective conduct of activities related to arts. Various clubs functioning in the college viz.

Nature club, Film club, Women's cell, Arts club and Tourism club etc. are meant for developing the various interests of students.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	English, Malayalam, Hindi, Maths, Physical science, Natural science, Social science	99

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

We have an organized feedback system by which students, alumni, parents and employers provide constant review and feedback of various aspects of the institution. In order to collect feedback of students on curriculum, proforma is distributed, collected and analyzed. The suggestions thus received are taken into account and relevant ones are intimated to the experts in the university. The feedback on the institution given by the students leads to improvement of the infrastructure and other facilities of the institution. The student feedback on the faculty leads to significant improvement in the teaching methods, strategies etc. The parents of our students are given a feedback form through which an idea about the functioning of our PTA is obtained every year. The Alumni of the institution also provide feedback to principal and teachers in a consistent manner by way of messages, e-mails, phone calls etc., the result of which is improvement of various aspects of the institution. The employer indirectly involves in the over all development of the institution by providing all the infrastructure and

other required facilities for teaching and learning. The faculty improvement is enhanced by the opportunities provided to faculty to participate in FDP's, workshops, seminars, conferences.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	English, Malayalam, Hindi, Mathematics, Physical Science, Natural Science, Social Science	100	474	100

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	Nil	12	Nil	12

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	13	6	10	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution Student mentoring system is given primary importance in our institution. It is crucial for guiding students in the right path. Students are monitored through various schemes planned and implemented in our institution. We have planned, designed and implemented few programmes such as Tutorial system, Grievance and Redressal system, Parent Teachers' Association and Guidance and Counseling Cell for this purpose. The tutorial program is functions very effectively in our institution. It is conducted on a monthly basis. A tutorial list is prepared initially once the admission process is complete. The total number of students is divided equally among teachers and then issued to the teachers, who act as mentors. Tutorial meetings are conducted very promptly by the teachers, once in a month. Every mentor teacher maintains a good rapport with the students. The meeting commences with the collection of bio-data from the students. A heterogeneous group is generated by clubbing students from all departments into a tutorial group. They are given every opportunity to reveal their strength and weakness. They are free to share their thoughts, apprehensions, queries if any by the concerned mentor. Students are free to express their queries related to both curricular and co-curricular activities. They are very effectively handled by the mentor teachers. The Grievance and Redressal Cell functions very effectively in the institution. The cell comprises of the Principal, few teacher and student representatives. Collection of grievance, if any, is considered very significant in order to improve the climate of the institution. Students are provided opportunity to place their grievances in a box which is kept at accessible point to the students. The confidentiality and dignity of students are given utmost priority by the institution while opening the grievance box. The grievance readdressal cell meets on a regular basis and the problems are solved within 7 days of the reception of the grievances. The efficient functioning of the cell ensures the betterment of the student community and institution. The Parent Teacher Association effectively acts as a support system for the mentoring of students. Parent and teacher representatives function in a combined fashion to know the short comings if any raised by their wards in the meetings organized by the institution. Feedbacks from parents are taken in a very positive way and used for mentoring the students. Proper guidance to the students is very important in helping the students to choose the right path both in academic and personal life. The cell renders services to students in solving various problems related to their educational, personal and vocational problems. Students are helped to build more resources within themselves and to be self-reliant. Our faculty members voluntarily conduct counseling session and value education sessions to the students. The cell identifies students who require counseling, makes detail counseling sessions with those who are in need of assistance. The data identified from these counseling sessions are used for mentoring the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	12	1 : 8

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	13	Nil	Nil	8

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEEd	B.Ed	IV/ II	03/08/2017	09/10/2017

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation techniques - Two different mechanisms are used as evaluation techniques. Both external and internal assessment mechanisms are used for this purpose. The evaluation of each theory course contains two parts - internal semester and external semester examination. The external evaluation is done by the end semester examination conducted by the university. The external evaluation of the practical courses is done by the examination board constituted by the university from time to time. The internal evaluation of theory courses is done by class tests and the related practicum. Two class tests and one practicum is assessed for every course. The internal evaluation of the practical courses is done using appropriate instruments and suitable criteria designed by the University. Other evaluation techniques include oral tests, rubrics, check lists, peer observation rating scale, and task performance indicator. The assessment of student participation in community related activities is done on the basis of Assessment Schedule prepared by the institution. The schedule is comprised of five components namely attendance, active participation, responsibility, team work and discipline.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in accordance with the curricular, co-curricular and extra curricular programme planned by Mahatma Gandhi University, Kottayam to which the institution is affiliated. The staff council meets before the commencement of the course every year and extensively evaluates the feedback and suggestions offered by the previous batch. The staff council consist of the principal as president, all teaching faculty, the superintendent and Librarian as its members will appoint one of the teaching staff as staff secretary and various responsibilities are distributed among the staff. A planning committee, chaired by the Principal is constituted. The planning committee prepares the academic calendar, plan of action and the time table for the academic year. The student council is a democratically selected team of students. One of the faculty members (Staff Advisor) is given the responsibility of monitoring the activities Student council formulates the general policy and guide the activities of the Institution. The activities of each academic year are planned at the beginning of the year. Each faculty member plans the activities of their respective association of the optional class with the help of the students before the commencement of the academic year. Club activities are planned by the faculty in charge of various clubs with the help of the students. An examination committee conducts and plan the exams and internal are published in the college notice board before the commencement of University exam. The college calendar is used as a tool to disseminate the action plan. A detail picture of the course regarding the syllabus, basic requirement, scheme of examination, code of conduct etc are given in the college calendar.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nsstcchry.org/courseoutcomes.php>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	English, Malayalam, Hindi, Mathematics, Physical Science, Natural Science, Social Science	50	50	100

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1tvGZpN4AURdXLWMxw2n0HsR1jqaszcbS2MIx3R2aeUA/edit?no_redirect#responses

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Preparation of Teaching Aids	IQAC	21/07/2017
Workshop on Importance of Wetlands	IQAC WWF	18/01/2017

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	4.75

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	9

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	2	1	3
Presented papers	6	1	Nil	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to Old age home	IQAC	13	99
Pothichoru	IQAC College Union	13	198
Interschool Quiz Competition	IQAC Physical Science Association	1	32

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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Development of teaching skill	Teaching skill development	All Teaching Practice Schools	24/07/2017	31/10/2017	99
Development of teaching skill	Teaching skill development	All Teaching Practice Schools	02/02/2018	16/02/2018	99

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
175000	174004

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Grandha Software	Fully	Academic Version 2.0	2008

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6928	620124	31	3751	6959	623875
Reference Books	3922	301510	Nil	Nil	3922	301510
Journals	19	9390	Nil	Nil	19	9390
e-Journals	19	Nil	Nil	Nil	19	Nil
CD & Video	200	42500	Nil	Nil	200	42500

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	40	22	1	1	1	6	7	10	5
Added	0	0	0	0	0	0	0	0	0
Total	40	22	1	1	1	6	7	10	5

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
352000	351500	175000	174004

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An effective administrative system is functioning in the college that monitors the smooth functioning of different programs of the Institution and ensures the optimum utilization of its infrastructure facilities. The technical devices available in the institution like Interactive projectors, Smart boards, OHPs, Slide projectors LCD projectors DLPs, Radio, Television, VCD player, Audio systems, Digital cameras, Handy cams, Lap Top computers, Desktop computers and internet facility are best utilized by the teaching faculty and teacher trainees in teaching and learning. Auditorium is used to conduct general classes, college Union activities PTA and alumni meetings, cultural activities competitions and exhibitions. The multipurpose hall is used to conduct academic discussions general classes and cultural competitions. Seminar hall is used to conduct seminars, workshops and guest lectures. Science methods Laboratories are used to conduct experiments in Science subjects. Counseling room is utilized for giving counseling for needy students. The service of professionally qualified and trained counselors also arranged to meet the purpose. The exhibits in the Social science museum glorify our cultural heritage. Psychological test and equipment are available in the Psychology laboratory, which is effectively utilized by student teachers. Library is computerized with internet facility, which is utilized by students and staff. Equipments in the Technology laboratory are effectively used in the teaching learning process. Computer laboratory is equipped with sufficient number of computers. Language laboratory is well utilized by English optional students. Computer in the office and principal's room are used for preparing office documents. Tools available in the work experience laboratory are used to make necessary teaching aids and products related to SUPW. Photocopy machines and printers are available in the college which are utilized by staff and students. The Physical education department has facilities for indoor and outdoor games. All classrooms, seminar hall and Auditorium are provided with OHPs, DLPs and computers. Audio visual aids are utilized by the students in the preparation of their practical work. Generators and inverters are available in the college for providing uninterrupted power supply. The establishment of public address system makes it convenient for the principal and faculty to handle situations through announcements

<https://www.nsstcchry.org/facilities.php>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA ,Alumni Awards, Student welfare	14	25000
Financial Support from Other Sources			
a) National	E grants	120	435000
b) International	Nil	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Teaching aids	21/07/2017	98	Nil
Class on Yoga	16/01/2018	98	Nil
Class on Yoga	17/01/2018	98	Nil
Class on Yoga	18/01/2018	98	Nil
Class on yoga	19/01/2018	98	Nil
How to become a great teacher	16/01/2018	98	Nil
Class on craft item making	16/01/2018	98	Nil
Career Aptitude and personality Development	18/01/2018	98	Nil
Kavyaswadanam	17/01/2018	98	Nil

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Orientation to competitive examination	76	74	47	50

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	7

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.Ed	Education	Government Aided University	PG, M. Phil

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE /GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	12
Any Other	41

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Arts Festival	Institution level	98
World Environment Day	Institution level	90
Inauguration of Subject association	Institution Level	97
Inauguration of College union and Arts Club	Institution Level	98
College Sports Day	Institution Level	98
Kerala Piravi celebration	Institutional level	95

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	First place in Elocution,Extempore	Nil	Nil	2	Nil	Robin Raju

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has a well functioned Student council for each academic year. In the beginning of academic year a student union is formed. The College union is given a prominent role in decision making planning of activities and administrative bodies of the institution. The arts and sports fest were conducted by the college union. Various competitions like Inter college program mes were organized by the union. The college union has representation in the Grievance cell, Library Council and all other committees in the college. In addition to college union there are student representatives in various committees and clubs of the institution. Then college union and other students representatives constitutes the student council of the institution. The student council play a crucial role in the smooth functioning of the institution. Students have an active participation in all academic and administrative bodies of the institution.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

6000

5.4.4 - Meetings/activities organized by Alumni Association :

The Alumni association of our institution has extended its support for the enhancement of the institutional functioning in the following ways Organizing workshops on various skill development activities. Conducting demonstration classes in the concerned subject area by using different strategies of teaching. Providing scholarships for meritorious students. Workshop on documentary film making. Demonstration classes by the alumna of PS, NS, Maths, SS, Eng, Ma1, Hindi.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management system of the college decentralises all academic and administrative matters by constituting various committees consisting of teachers and student representatives with specific objectives to achieve the vision of the college. In the decision-making process, every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions.

6.1.2 - Does the institution have a Management Information System (MIS)?

No	
6.2 - Strategy Development and Deployment	
6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Admission of Students	Students' admission is based on state government rules and based on marks obtained by the students in the qualifying examination. Eighty-five per cent of seats are filled through pure merit and others for the reservation category. The students had to apply for admission in the college which was scrutinised by the admission committee and the rank list was published. The rank list was prepared by the institution following the rules prescribed by the university and the government. Publicity and transparency in the admission process are ensured to access equity considering the norms including reservation policies.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The students prepared and distributed instructional materials to practiceteaching schools • Students bring food from home and donate it to those who are starving without food on the sidewalks of Changanacherry. This initiative by students named POTHICHORU (packed rice) started in the year 2015. • Santhwanam is a project where all students raise as much money as they can and donate to the needy • A food festival organised to help cancer patients on 16-03 -2017. The collected amount distributed to needy patients by students
Examination and Evaluation	Even though the institution is to follow the affiliating university pattern of examination and evaluation, teachers are at liberty to adopt innovative techniques of evaluation. Accordingly, a variety of evaluation techniques were used not only to enhance the quality of the examination system but also to ease out examination stress of students and make the examination an enjoyable one by having home-tests, home assignments, individual/group projects, group discussions, etc.
Teaching and Learning	In curriculum transaction, teachers were encouraged to adopt innovative teaching methods to break down the monotony in teaching and learning process by traditional methods of teaching. As soon as the teaching of a specific subject starts, certain tasks and assignments are assigned to students not only to develop better understanding but also to develop creativity in students. Teachers especially use ppt, smart board, field experience, group discussions, etc. to make learning more interesting and effective.
Curriculum Development	Though the institution being a non-autonomous college strictly follows the curriculum prescribed by the affiliating university, many attempts have been made by the curriculum evaluation committee to discuss and review the curriculum for quality improvement. The committee also evolved value-added curriculum to the B.Ed students in addition to the minimum curriculum prescribed by the parent university. Further, the committee also conducted various academic programmes such as seminars, conferences, workshops to strengthen and enrich the curriculum to ensure the quality.
Research and Development	Though the institution is having only a B.Ed programme, the students were encouraged to take up small projects in their subjects. Teacher educators were encouraged to do higher-level research leading to PhD and take up mini-research projects in their basic pedagogic subjects/educational subjects. Teachers were encouraged to write quality thematic/research articles and publish them in reputed journals not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education. Teacher educators were encouraged to pursue research- seven members have PhD., four registered for a PhD.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is equipped with an adequate number of books and journals to run the B.Ed programme. Every year, books and journals were added to update the knowledge of teachers and students. Library is equipped with Photostat machine to take printouts and copies to students Teachers were encouraged to be technologically sound and use techno-pedagogy in their classrooms. Almost all the classrooms are smart classrooms, this helps to make the teaching process more interesting and effective. Students were also encouraged to make use of the ICT facilities available in the college to develop skills in the application of ICT tools. The college has created adequate

	physical infrastructure including laboratories to meet the rising demands in the field of teacher education with a view to produce quality teachers and make the teacher educators of our college more competitive
Human Resource Management	The college management has adopted a policy of recruiting fully qualified teachers as per the UGC / NCTE/ Affiliating University qualifications prescribed for teacher educators. Accordingly, the teaching staff of the college had been recruited on a merit basis and employed to provide quality input of education to B.Ed students. Hence, the college has highly qualified teacher educators with commitment and dedication. The non-teaching staff were also work for the quality enhancement of education in the college.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The development of the prospective academic plan is initiated keeping in view the National policies in higher education, existing priorities and local needs. The college has networked with optic fibre connectivity with required LAN ports, Racks and switches. Salary bills of staff are prepared on computers. The staff members are enrolled in the government website "Spark" from which service details can be obtained. The students scholarships and grants are collected through e-grants. The registration, management and admission of various scholarships to meritorious students of outstanding performance in the education as well as to the students of socially and economically backward categories done online. Institution's Provident Fund System is an online PF management system.
Administration	To support the implementation of mission and goals an institutional academic plan for the whole session is prepared by the academic body of the institution, in which the activities related to teaching-learning, curricular and co-curricular activities are planned. To carry out these activities smoothly the human and financial resources are planned and obtained according to the norms. UGC, Government and Management provide financial resources which are utilized by keeping the norms. In accordance with the norms of UGC and NCTE human resources are assigned to accomplish the requirements.
Finance and Accounts	The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. The annual budget is prepared which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on
Student Admission and Support	Admissions is conducted by the state government on the basis of marks obtained in the qualifying examination. Eighty-five percent of seats are filled through a centralized allotment system. Publicity and transparency in the admission process are ensured to access equity considering the norms including reservation policies. The government allotted seats include the following categories. General Category Socially and Educationally backward classes (SEBC) like Ezhava, Muslim, other backward Hindus Minorities Scheduled Caste and Scheduled Tribes Sports Quota Physically impaired Fifteen percentages of seats are reserved as management seats.
Examination	Continuous and Comprehensive Evaluation: The evaluation in the college is continuous and comprehensive. Even the minor initiatives are taken into account in the evaluation part. All the practical works and performance and teaching strategies adopted and even the attendance of the candidate is taken into account in the process of evaluation. The periodical tests help the students to be vigilant all the time. Model examinations are also conducted at the end of each semester

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher	1	18/01/2018	07/02/2018	21
Orientation	1	02/11/2017	29/11/2017	28
Refresher	1	07/03/2018	27/03/2018	21
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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provisions for doing PhD under FDP programme. • Group insurance (GIS) • STATE LIFE INSURANCE • GPAIP • GPF 	<ul style="list-style-type: none"> • Group insurance (GIS) • STATE LIFE INSURANCE • GPAIP 	<ul style="list-style-type: none"> • Stipend to SC/ST, SCBC and poor forward caste students. • E GRANTS • POST MATRIC SCHOLARSHIP • NATIONAL SCHOLARSHIP • DCE SCHOLARSHIP • FISHERMAN SCHOLARSHIP • STUDENT'S INSURANCE BY MG UNIVERSITY • SCHOLARSHIP FOR PHYSICALLY HANDICAPPED

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The details of income and expenditure are subject to internal auditing by the institution There is an internal financial audit by the management and external audit from the department of collegiate education and AGS office.The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel.</p>
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6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Accountant general's audit	No	Nil
Administrative	Yes	Directorate of collegiate education Kerala ,Deputy dc.Director of collegiate education Kerala.zonal audit	Yes	Management

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

<p>1. Providing constructive feedback for the improvement of the college 2. Financial support from PTA 3. Active participation in PTA meetings 4. Poor aid fund. 5. Merit awards for college topper and class topper from each optional class</p>

6.5.3 - Development programmes for support staff (at least three)

1. Sending staff members for In-service courses 2. Periodical interactions by the management 3. Orientation for effective office administration 4. meetings for personal development

6.5.4 - Post Accreditation initiative(s) (mention at least three)

The IQAC of the college took up the following plan of action for quality enhancement for the academic year 2017-18. 1. To speed up measures for completing the implementation of the recommendations and suggestions given by the NAAC peer team during their visit. 2. To send faculty members for training and courses on techno pedagogy and e-content development. 3. To encourage faculty members to publish more papers in journals and write chapters in edited books as well as publish books on their own. 4. To encourage the faculty to complete and submit their research related to PhD in time.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Observation of Gandhi Jayanti	23/06/2017	03/10/2017	03/10/2017	94
2017	Observation of Human Rights day	23/06/2017	11/12/2017	11/12/2017	180
2018	Pothichoru	23/06/2017	01/06/2017	31/12/2018	99
2018	world forest day	23/06/2017	21/03/2018	21/03/2018	298

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	08/03/2018	08/03/2018	98	12

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

World environment day was celebrated in the college on 5.6.2017. Popular environmentalist Chethana Ajith delivered an awareness class on the protection of our environment. More than 200 saplings were distributed to the students. Workshop on wetland was conducted on 18/01/2017 and Ozone day was celebrated on 16/09/2018. World water day was conducted on 22/03/2017 and a video was presented to make the students aware of the importance of water.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and
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	advantages and disadvantages	and contribute to local community					staff
2018	1	1	15/01/2018	5	community Living Camp	social issue	112
2018	1	1	17/01/2018	1	Old age home visit	Mental illness	112
2018	1	1	18/01/2018	1	Visiting BalaBhavan	Addressing the need of the Orphan children	110

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College calendar for the year 2017-2018	01/06/2017	The College calendar of our institution highlights the code of conduct to be followed by the student teachers inside the campus. It also gives a schedule of the academic activities of the college.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on wetland	18/01/2017	18/01/2017	112
Food Exhibition was conducted and the amount collected was given to the needy students of Model school	16/03/2017	16/03/2017	113
Environmental Day Celebration	05/06/2017	05/06/2017	113
Guruvandanam	05/09/2017	05/09/2017	113
Gandhi Jayanthi observed by cleaning the campus	02/10/2017	02/10/2017	113
How to become a Great Teacher	16/01/2018	16/01/2018	112
Ozone Day	17/09/2018	17/12/2018	113

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- World environment day was celebrated in the college ,
- Observation of World wetland day
- Nature club workshop on wetlands
- world water Day observation
- Clean campus organized by Swatch Bharath mission

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Title of the Practice: ACADP - A Coin a Day for the Poor Objectives: • To help the downtrodden of the society • To make the student teachers act as social engineers • To instill in the mind of student teachers a spirit of social commitment • To train them as good citizens

Details ACADP, A Coin a Day for the Poor programme to help the poor people of the society by generating a fund through the daily contribution from students and staff which helps the pupil to think and save for the weaker and socially deprived people of the society. The amount collected through this is donated to the weaker section of the society every year.

II. Title of the Practice : LEP- Learning Empowerment Programme Objectives: • To help the economically backward students of model school • To motivate the school students • To give practice for the student teachers how to organize a programme

Details Learning Empowerment Programme (LEP) supply of learning aids like note books, instrument boxes to economically backward students of the model school. Conducting quiz competitions involving students of neighboring schools and rewarding the winners with cash prizes and certificates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nsstcchry.org/activities.php>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness N.S.S.Training college ,Changanacherry is one of the pioneer educational institution which started functioning in 1954 under the management of Nair Service Society, a registered charitable society founded in the year 1914 by late Mannath Padmanabhan, the legendary, social reformer, educationist and visionary. The institution is affiliated to Mahatma Gandhi University ,Kottayam. .Our founder has realized the significance of education as the growth of any community for that he approached the wealthy class to collect money to commence educational institution and persuaded people to donate land for the purpose. The vision of our founder to serve the downtrodden of the society and empower the weaker and marginalized people in the community is put in to practice by our institution through these programmes. We believe that these activities act as a catalyst in empowering the student teachers to lead the community as well as to serve the community. Areas of Distinctiveness • The college has developed a clear vision, viz, 'Vidya Viniyogaath Vikas' the meaning of which is progress results from proper application of knowledge. Being a teacher education institution, the student teachers of our institution are provided with a wide variety of activities to gain knowledge and apply it appropriately. They become future teachers to prepare school students and to serve the nation as ideal citizens. Thus the vision is clearly put in to practice in our institution. • Activities such as ACADP, A Coin a Day for the Poor • Teaching Empowerment Programme (TEP) supply of teaching aids to schools in the campus. • Learning Empowerment Programme (LEP) supply of learning aids like note books, instrument boxes to economically backward students of the model school . • 'Santhwanam'-visiting Orphanage and old age home, supply food, clothing, learning materials and donations, conducting classes and cultural programmes at the orphanages, • 'Pothicor"-Noonmeal programme for the poor in the street .

Provide the weblink of the institution

<https://www.nsstcchry.org/activities.php>

8.Future Plans of Actions for Next Academic Year

• To strengthen community extension activities • To conduct more seminars and workshops in the college • To strengthen the Placement cell • To conduct Seminars related to Life Skill