



Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	N.S.S TRAINING COLLEGE, CHANGANACHERRY
Name of the head of the Institution	Dr. VK Ushadevi
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04812420481
Mobile no.	9495412250
Registered Email	principalnsstrcy@gmail.com
Alternate Email	sureshkjnsstc@gmail.com
Address	Perunna PO Changanacherry
City/Town	Kottayam
State/UT	Kerala
Pincode	686102
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Suresh KJ
Phone no/Alternate Phone no.	04812420481
Mobile no.	9447027515
Registered Email	sureshkjnsstc@gmail.com
Alternate Email	principalnsstrcy@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.nsstochry.org
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.nsstochry.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.81	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

06-Jul-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observation Hindi divas	01-Oct-2019 1	95
Observation of Quit India day	30-Sep-2019 1	92
Observation of Human rights day	10-Dec-2019 1	90
Observation of National Education day	11-Nov-2019 1	97

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To update the website of the college.	1. The website of the college was updated.
2. To introduce the biometric attendance system.	2. The biometric attendance system was introduced for both the faculty and the students.

To complete the process of registration of student teachers in the online portal of NCTE	3. The registration of student teachers in the online portal of NCTE was completed.
To direct all student teachers to register in the anti ragging portal of UGC.	4. All student teachers registered in the anti ragging portal of UGC.
5. To enhance the internet facilities of the college with extended band width.	5. The internet facilities of the college was enhanced with extended bandwidth.
6. To submit the PAR for the year 2018-19 to the NCTE	6. The PAR for the year 2018-19 was submitted to the NCTE.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>NSS Colleges Central committee</td> <td>19-Mar-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	NSS Colleges Central committee	19-Mar-2021
Name of Statutory Body	Meeting Date				
NSS Colleges Central committee	19-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	18-Feb-2020				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes. There is a well planned mechanism in our institution for curriculum delivery and documentation. The students when they join the B.Ed course in our institution the orientation program gives them an idea about the whole program. The academic calendar prepared by the faculty also gives an overview of various academic programs that are scheduled month wise. The faculty are assigned with duties related to curricular and co-curricular activities of the institution. Students undergo one month school induction and five months' internship which help them develop their teaching skills as well as social skills. The five day residential community living camp develops civic sense and social skills among student teachers and prepare them to be good citizens. The study tour gives an opportunity to student teachers to get acquainted with the process of conducting tours later in their professional life. The practical and practicum activities enlisted in the curriculum are meant for the over all development of student teachers. Students learn to gather information, develop critical and creative thinking and also express themselves adequately using language. The faculty incorporates various ICT oriented strategies and techniques which help in making concepts concrete in the minds of students while transacting the curriculum. There is a house system comprising of four houses which facilitates more effective conduct of activities related to arts and sports. Various clubs functioning in the college viz. Nature club, Film club, Women's cell, literary club, Tourism club etc. are meant for developing the manifold interests of students. The nature club activities is a platform for students to understand the significance of protection and sustainable development of our environment. The film club members takes up the responsibility of screening films which have got some significance related to society. The students' union of the college also involve themselves in the conduct of various activities of the college. Students of our institution have always rated the thought for the day program as a great initiative in the direction of boosting the confidence and self esteem of novice teachers of next generation.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil
1.2 - Academic Flexibility					
1.2.1 - New programmes/courses introduced during the academic year					
Programme/Course	Programme Specialization	Dates of Introduction			
Nil	Nil	Nil			
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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.					
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System			
No Data Entered/Not Applicable !!!					
1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Course			
Number of Students	Nil	Nil			
1.3 - Curriculum Enrichment					
1.3.1 - Value-added courses imparting transferable and life skills offered during the year					
Value Added Courses	Date of Introduction	Number of Students Enrolled			
Nil	Nil	Nil			
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1.3.2 - Field Projects / Internships under taken during the year					
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships			
BEd	English,Hindi,Malayalam,Maths,Physical science,Natural science and Social science	98			
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1.4 - Feedback System					
1.4.1 - Whether structured feedback received from all the stakeholders.					
Students	Yes				
Teachers	Nil				
Employers	Nil				
Alumni	Nil				
Parents	Yes				
1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
Feedback Obtained					
<p>We have an organized feedback system by which students and parents provide constant review and feedback of various aspects of the institution. In order to collect feedback of students on curriculum, a proforma is distributed, collected and analyzed. The suggestions thus received are taken into account and relevant ones related to curriculum are intimated to the experts in the university. The feedback on the institution given by the students leads to improvement of the infrastructure and other facilities of the institution. The student feedback on the faculty leads to significant improvement in the teaching methods, strategies etc. We also take feedback from the teaching practice schools by distributing a proforma about the performance of our students. The evaluation of the student teachers during teaching practice sessions are done on the basis of the evaluation received from the schools. Students get constant feedback from their mentor teachers regularly while they are in schools. The optional and general teachers of our institution also provide regular feedback to students to make them improve their performance. The Alumni of the institution also provide feedback to principal and teachers in a consistent manner by way of messages, e-mails, phone calls etc., the result of which is improvement of the strategies of teaching and</p>					

other facilities of the institution. The employer indirectly involves in the over all development of the institution by providing all the infrastructure and other required facilities for teaching and learning. The professional development of the faculty is enhanced by the opportunities provided by the management to attend courses, workshops, seminars, conferences etc.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	English, Malayalam, Hindi, Mathematics, Physical Science, Natural Science, Social Science	100	826	105

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	105	Nil	12	Nil	12

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	13	10	10	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is very essential for guiding students in the right path. It is given prime importance in the B.Ed course offered by our institution. Our institution has planned, designed and implemented few programmes such as Tutorial system, Grievance and Redressal system, Parent Teachers' Association and Guidance and Counseling Cell for this purpose. The tutorial program is conducted on a monthly basis. The total number of students is divided equally among teachers. A tutorial list is then issued to the teachers, who act as mentors. On the basis of this, tutorial meetings are conducted very promptly by the teachers, once in a month. The meeting commences with the collection of bio-data from the students. Students are provided opportunities to reveal their strength and weakness. They are given every chance to share their thoughts, apprehensions, queries if any by the concerned mentor. Students are free to express their queries related to both curricular and co-curricular activities. They are very effectively handled by the mentor teachers. The Grievance and Redressal Cell functions very effectively in the institution. The cell comprises of the Principal, few teacher and student representatives. Students are provided opportunity to place their grievances in a box which is kept at accessible point to the students. The confidentiality and dignity of students are given utmost priority by the institution while opening the grievance box. The grievance redressal cell meets on a regular basis and the problems are solved within 7 days of the reception of the grievances. The efficient functioning of the cell ensures the betterment of the student community and institution. The Parent Teacher Association effectively acts as a support system for the mentoring of students. Parent and teacher representatives function in a combined fashion to know the short comings if any raised by their wards in the meetings organized by the institution. Feedbacks from parents are taken in a very positive way and used for mentoring the students. The Guidance and Counseling Cell provides services to students and assists them in solving various problem related to their educational, personal and vocational problems. Students are helped to build more resources within themselves and to be self-reliant. Our faculty members voluntarily conduct counseling session and value education sessions to the students. The cell identifies students who require counseling, makes detail counseling sessions with those who are in need of assistance. The data identified from these counseling sessions are used for mentoring the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
105	12	1 : 9

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	13	Nil	Nil	11

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed	II/IV	27/07/2020	03/11/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation techniques - The evaluation of student teachers is done by both external and internal assessment mechanisms. The evaluation of each theory course contains two parts - internal semester and external semester examination. The external evaluation is done by the end semester examination conducted by the university. The external evaluation of the practical courses is done by the examination board constituted by the university from time to time. The internal evaluation of theory courses is done by class tests and the related practicum. Two class tests and one practicum is assessed for every course. The internal evaluation of the practical courses is done using appropriate instruments and suitable criteria designed by the university. Other evaluation techniques include oral tests, rubrics, rating scale, check lists, peer observation rating scale, and task performance indicator. The assessment of student participation in community related activities is done on the basis of Assessment Schedule prepared by the institution. The schedule is comprised of 5 components namely attendance, active participation, responsibility, team work and discipline.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in accordance with the curricular, co-curricular and extracurricular programme planned by Mahatma Gandhi University, Kottayam to which the institution is affiliated. The staff council meets before the commencement of the course every year and extensively evaluates the feedback and suggestions offered by the previous batch. The staff council consists of Head of the institution as the President, all teaching faculty, the superintendent and Librarian as its members. One among the teaching faculty will be appointed as Staff Secretary and various responsibilities of the academic year are distributed among the staff members. The staff council takes in to consideration the total number of periods, all the curricular and co-curricular events, and all the important activities are given due weightage. A planning committee, chaired by the Principal is constituted. The planning committee prepares the academic calendar, plan of action and the time table for the academic year. The student council is a democratically selected team of students. One of the faculty members (Staff Advisor) is given the responsibility of monitoring the activities. Student council formulates the general policy and guide the activities of the Institution. The activities of each academic year are planned at the beginning of the year. The college calendar is thus very effectively used as a tool to disseminate the action plan of the institution. Each faculty member plans the activities of their respective association of the optional class with the help of the students before the commencement of the academic year. Club activities are planned by the faculty in charge of various clubs with the help of the students. An examination committee conducts and plan the exams and internal are published in the college notice board before the commencement of University exam. A detail picture of the course regarding the syllabus, basic requirement, scheme of examination, code of conduct etc are given in the college calendar.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nsstcchry.org/courseoutcomes.php>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	English, Malayalam, Hindi, Mathematics, Physical Science, Natural Science, Social Science	97	95	97.94

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/1C98gn3p1WUN8CN8j0gdgIP98GSp5cmSVGeAFnW1lQXY/edit?ts=606ab497&gxids=7628#responses>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Teaching Aids	IQAC	20/07/2019
The future of Education is Open: Access, Empowerment and Agency in the Classroom	IQAC	18/02/2020
Be a new gen Student Teacher for our new Gen Students	IQAC	20/02/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Writing	Dr. Suresh K.J.	CTEF	29/02/2020	Talented Writer

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	5.87

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	11	4	5
Presented papers	2	1	Nil	Nil
Resource persons	2	Nil	Nil	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning KSRTC bus stand	IQAC	13	115
Visit to Balabhavan	IQAC	13	99
Visit to Old age home	IQAC	13	99
Uniform Distribution to Model School Sctudents	IQAC Collegel Union	13	201
Pothichoru	IQAC College Union	13	201

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nil	Nil

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FDP	450	PTA	6

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Development of teaching skill	Teaching skill development	All Teaching Practice Schools	13/01/2020	07/02/2020	104
Development of Skill	Teaching Skill development	All Teaching Practice Schools	22/07/2019	12/11/2019	97

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	198825

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Grandha Software	Fully	Academic 2.0	2008

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6959	623875	21	6472	6980	630347
Reference Books	3922	301510	Nil	Nil	3922	301510
Journals	19	9390	Nil	Nil	19	9390
e-Journals	19	Nil	Nil	Nil	19	Nil
CD & Video	200	42500	Nil	Nil	200	42500

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	22	1	1	1	6	7	100	5
Added	0	0	0	0	0	0	0	0	0
Total	40	22	1	1	1	6	7	100	5

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
378000	359970	200000	198825

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An effective administrative system is functioning in the college that monitors the smooth functioning of different programs of the Institution and ensures the optimum utilization of its infrastructure facilities. The technical devices available in the institution like Slide projectors, LCD projectors, OHPs, DLPs, Interactive projectors, Smart boards, Radio, Television, VCD player, Audio systems, Digital cameras, Handy cams, Lap Top computers, Desktop computers and internet facility are best utilized by the teaching faculty and teacher trainees in teaching and learning. Auditorium is used to conduct general classes, college Union activities PTA and alumni meetings, cultural activities competitions and exhibitions. The multipurpose hall is used to conduct academic discussions general classes and cultural competitions. Seminar hall is used to conduct seminars, workshops and guest lectures. Science methods Laboratories are used to conduct experiments in Science subjects. Counseling room is utilized for giving counseling for needy students. The service of professionally qualified and trained counselors also arranged to meet the purpose. The exhibits in the Social science museum glorify our cultural heritage. Psychological test and equipment are available in the Psychology laboratory, which is effectively utilized by student teachers. Library is computerized with internet facility, which is utilized by students and staff. Equipments in the Technology laboratory are effectively used in the teaching learning process. Computer laboratory is equipped with sufficient number of computers. Language laboratory is well utilized by English optional students. Computer in the office and principal's room are used for preparing office documents. Tools available in the work experience laboratory are used to make necessary teaching aids and products related to SUPW. Photocopy machines and printers are available in the college which are utilized by staff and students. The Physical education department has facilities for indoor and outdoor games. All classrooms, seminar hall and Auditorium are provided with OHPs, DLPs and computers. Audio visual aids are utilized by the students in the preparation of their practical work. Generators and inverters are available in the college for providing uninterrupted power supply. The establishment of public address system makes it convenient for the principal and faculty to handle situations through announcements

<https://www.nsstcchry.org/facilities.php>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA, Alumni awards, Student welfare	19	24000
Financial Support from Other Sources			
a) National	e grants	29	232515
b) International	Nil	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Education Theatre- Workshop	28/01/2020	99	Nil
Kavyaswadanam	30/01/2020	99	Nil
Class on Yoga	30/01/2020	99	Nil
Class on Yoga	29/01/2020	99	Nil
Class on Yoga	28/01/2020	99	Nil
Teaching skills through art- workshop	27/01/2020	99	Nil
Training in first aid and emergency care	18/01/2020	96	Nil
Workshop on teaching Aids	20/09/2019	98	Nil
Workshop on Theatre practice	27/07/2019	104	Nil
Self defence Programme by kerala police	24/10/2019	97	Nil

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Orientation to Competitive Examination	83	70	62	26

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	7

5.2 - Student Progression**5.2.1 - Details of campus placement during the year**

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	B.Ed	Education	Government, aided, university	P.G,M.Phil

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE /GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	13
Any Other	69

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Science day observation	Institution Level	98
College Arts festival	Institution Level	98
Annual Sports Meet	Institution Level	99
Womens day celebration	Institution Level	190
Food fest in collaboration with Govt. Health dept.	Institution Level	180
Exhibition of teaching aids	Institution Level	330
Christmas day celebration	Institution Level	95
Inauguration of Union and Arts club	Institution Level	96
Inauguration of Film Club	Institution level	94
Onam celebration	Institution level	97

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	First place in collage, third place in light music	National	Nil	3	Nil	Britty rose Thomas, aleena Fathima Mohammed

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has a well functioned student council for each academic year .In the beginning of each academic year a student union is formed.The college union is given a prominent role in decision making ,planning of activities and administrative bodies of the institution .The arts and sports fest were conducted by the college union.Various competitions like Inter school and Inter college program mes were organized by the union.the college union has representation in Grievance cell,Library council and all other committees in the college.In addition to college union there are student representatives in various committees and clubs of the institution.Hence college union and other student representatives constitutes the student council of the institution.The Student council plays a crucial role in the smooth functioning of the institution .Students have an active representation in all the academic and administrative bodies of the institution.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0	
5.4.3 - Alumni contribution during the year (in Rupees) :	
9000	
5.4.4 - Meetings/activities organized by Alumni Association :	
<p>The Alumni association of our institution has extended its support for the enhancement of the institutional functioning in the following ways Organizing workshops on various skill development activities. Conducting demonstration classes in the concerned subject area by using different strategies of teaching. Providing scholarships for meritorious students. Workshop on documentary film making 22-12-2016 Demonstration classes by the alumna of PS,NS,Maths,SS,Eng,Mal,Hindi.</p>	
CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)	
<p>Decentralization, participation, involvement and accountability are the core aspects of the quality policy of the institution. The Governing body delegates all the academic and operational decisions in their policy. The Principal is the sole authority of the College. The faculty also play significant roles in the decision-making process of the College. All the members of the staff and student Council participate in the proceedings and important decisions in view of the development of the College and students. There are various associations and committees to coordinate the co-curricular and extra-curricular activities of the College.</p>	
6.1.2 - Does the institution have a Management Information System (MIS)?	
No	
6.2 - Strategy Development and Deployment	
6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Human Resource Management	Our College will also provide support for organizing and attending seminars and workshops.Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the institutional affairs.
Library, ICT and Physical Infrastructure / Instrumentation	Library play a vital role in the life of students by being a centre of learning on the campus. The books meant for academics, learning and reference are extensively made available to them anytime from 8.30 am to 5.00 pm.
Research and Development	Teacher's will access information on scholarly materials of their research programme. The students were encouraged to take up small projects in their subjects.To promote research, the staff members are motivated to register and complete PhD and publish research papers.11 staff members with PhD. degree. One submitted and one registered.Research papers were published by the staff members in reputed journals.
Curriculum Development	To provide students with multiple learning experiences, training programmes and ICT Integrated curriculum is given priority.To make learning more meaningful for the student trainees and to direct them to be lifelong learners, self-regulated learning is practiced in Teaching and Learning.Our College has adopted the following methods to impart knowledge to students: Chalk and Talk method,workshops,ICT teaching via LCD, Smart-board, e-resources,Group discussion,Audiovisual aids,Spoken English communicative skill,Projects and Assignments, Videos, Movies and Documentary films,Field Trips,Models and other aids, and preserved specimens
Teaching and Learning	Smart classrooms were used widely for teaching and learning.Web-based and web-assisted teaching and learning.Usage of Interactive whiteboard both by student teachers and teacher educators.
Examination and Evaluation	Technology is widely used for examination and evaluation.Students are free to contact their teachers at any time even during holidays by phone or email enabling learning at all times from admission till they leave the institution.Interesting educational clippings from television and the internet are shown to the studentsmaking classes more interesting.Technology is also used for student evaluation. The online objective test is conducted.

Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The students prepared and distributed instructional aids to practice teaching schools • Distribution of uniforms to selected students of NSS boys high school Perunna. • Students bring food from home and donate it to those who are starving without food on the sidewalks of Changanacherry. This initiative by students named POTHICHORU (packed rice) started in the year 2015. • Santhwanam is a project where all students raise as much money as they can and donate to the needy
Admission of Students	<p>The Admission of Students into the B.Ed.course is strictly as per the norms of the Kerala government and MG university.The Admission Committee ensures smooth communication on matters relating to admission procedures.Students admission is based on state government rules and based on marks obtained by the students in the qualifying examination. Eighty-five per cent of seats are filled through pure merit and others for the reservation category. The students had to apply for admission in the college which was scrutinised by the admission committee and the rank list was published. The rank list was prepared by the institution following the rules prescribed by the university and the government.The students who are admitted have their certificates verified and for those through Management Quota, the interview is conducted by the Interview panel and students are admitted based on merit. Publicity and transparency in the admission process are ensured to access equity considering the norms including reservation policies.</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The Planning and Evaluation Committee meets to envision and articulate perspective plans for the development and growth of the Institution.Academic transaction implement the use of technology for interactive classroom teaching and for keeping the quality of academic standards of the Institution</p>
Administration	<p>The e-governance biometric punching system had been implemented in the case of staff attendance and students attendance, curriculum transaction, official communications to teachers, students, alumni and other agencies such as NAAC, NCTE, UGC and M.G. University. Apart from the procedure of giving email, Whatsapp group had been created exclusively for college teaching and non-teaching staff, B.Ed first-year students, B.Ed second-year students and alumni for quick communication and sharing of the necessary information</p>
Finance and Accounts	<p>The college management had created a position of accountant in the college administration wing to maintain the account of income and expenditure and the details of the finance and accounts are maintained electronically and sent for periodical auditing once a year.</p>
Student Admission and Support	<p>All administrative policies including the college rules and regulations, details of human resources, infrastructure and instructional facilities, academic year plan, e-learning resources, advertisement of employment opportunities for students, details of various committees to deal with students affair had been made digitally available to the students</p>
Examination	<p>In the case of examination, the process of internal continuous evaluation had been done periodically.The e-governance was involved in communicating the schedule of internal continuous evaluation, examination committee, receiving and printing of question papers, maintenance of continuous internal evaluation marks and transferring the CE marks to the affiliating university for the further process had been done electronically. The analysis of the performance of students in various tests/examinations had been done by the examination committee and communicated to teachers concerned for further action to take more efforts to improve the performance of students in future.</p>

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	1	03/02/2020	08/02/2020	6
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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provisions for doing PhD under FDP programme. • Group insurance (GIS) • STATE LIFE INSURANCE • GPAIP • GPF 	<ul style="list-style-type: none"> • Group insurance (GIS) • STATE LIFE INSURANCE • GPAIP 	<ul style="list-style-type: none"> • Stipend to SC/ST, SCBC and poor forward caste students. • E GRANTS • POST MATRIC SCHOLARSHIP • NATIONAL SCHOLARSHIP • DCE SCHOLARSHIP • FISHERMAN SCHOLARSHIP • STUDENTS INSURANCE BY MG UNIVERSITY • SCHOLARSHIP FOR PHYSICALLY HANDICAPPED

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The Institution conducts internal and external financial audits regularly. The allocation of funds for various activities is placed before the Purchase Committee and Finance Committee for getting approval and the same is placed before the College Governing Body. The Financial Internal audited report is submitted to the Secretary of the Institution and the Financial audit report to the Joint Director of Collegiate Education. The details of income and expenditure are subject to internal auditing by the institution has an internal financial audit by the management and external audit from the department of collegiate education and AGS office. The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the internal auditing officer through proper channel.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of collegiate education Kerala Deputy dc. Directorate of collegiate education Kerala. zonal audit	No	Nil
Administrative	Yes	Accountant general's audit	Yes	Management

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Parent-Teacher Association plays an active role in the academic affairs of the Institution. 2. Parents lend their support to the conduct of community-related programmes of the Institution. 3. Parents take part in the decision-making process and lend their expertise towards the smooth functioning of the Institution and active participation in PTA meetings. 4. Poor aid fund. 5. Merit awards for college topper and class topper from each optional

6.5.3 - Development programmes for support staff (at least three)

1. Sending staff members for In-service courses 2. Periodical interactions by the management 3. Orientation for effective office administration 4. Retreat for personal development

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. The recent guidelines of THE NAAC dated 26. 9 .2019 for the creation of IQAC and submission of AQAR for the affiliated colleges and decided to communicate it to all staff 2. Overall assessment of the website updating was done. The website committee was directed to monitor the site for NCTE -PAR(2018-19) periodically for uploading the bio-metric attendance. 3. Decided to direct students teacher's to register in the online teacher-pupil registration management system (OTPRMS) of NCTE

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Observation Hindi divas	24/10/2019	01/10/2019	01/10/2019	95
2019	Observation of Quit India day	24/10/2019	30/09/2019	30/09/2019	92
2019	Observation of Human rights day	24/10/2019	10/12/2019	10/12/2019	90
2019	Observation of National Education day	24/10/2019	11/11/2019	11/11/2019	97
2019	Pothichoru	24/10/2019	03/06/2019	30/03/2020	198
2019	Uniform Distribution	24/10/2019	27/06/2019	Nil	198
2020	Balabhavan visit	24/10/2019	27/01/2020	31/01/2020	99
2020	Invited lecture on 'The Future of Education is Open' by Dr. Whitney B. Howarth, Plymouth State University	24/10/2019	18/02/2020	18/02/2020	150
2019	Workshop on teaching aids	24/10/2019	20/09/2019	20/09/2019	99

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	15/03/2019	15/03/2019	175	15
self defence	24/10/2019	24/10/2019	90	7

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The world Environmental Day was observed in the college on June 8th 2019. The highlight of the programme was seedling distribution by Forest and Wild life Department. As a part of this various posters were displayed regarding environmental day. Plastic and save water and save electricity posters were displayed. The college Nature Club Boomithra organized a workshop on April 3rd 2019. An eye opening session on the importance of sustainable development was given by Mr. Sivakumar A.k., Senior Education Officer of WWF, Kerala. The world water day was observed on 22.03.2019. The programme was coordinated by the social Science students of our college. As part of the day, students prepared various posters depicting the importance of water and its conservation and displayed them in and around the campus.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	27/01/2020	5	Community living camp	Social Issues	115
2020	1	1	29/01/2020	05	Visit to old age home	Mental illness	115
2020	1	1	29/01/2020	05	Visiting BalaBhavan	Addressing the need of the Orphan children	115

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calende for the year 2019-2020	04/06/2019	college calendar of our institution highlights the code of conduct to be followed by the student teachers inside the campus. It also gives a schedule of the academic activities of the college.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
WWF Workshop	03/04/2019	03/04/2019	115
Distribution of School Uniforms for selected students of N.S.S.B.H.S,Perunna	27/06/2019	27/06/2019	150
Environmental Day Celebration	08/06/2019	08/06/2019	115
Guruvandanam	05/09/2019	05/09/2019	115
Gandhi Jayanthi observed by cleaning the campus	02/10/2019	02/10/2019	115
Cleaning KSRTC BusStand,Changanacherry	02/10/2019	02/10/2019	115

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- World environment day was celebrated in the college .Classes were arranged so that students were encouraged to produce Eco-friendly products.
- Seedling Distribution among students
- Poster Presentation on Environmental Day
- world water Day observation
- Cleaning the campus organized as a part of Gandhi Jayanthi.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

I. Title of the Practice: ACADP - A Coin a Day for the Poor Objectives: • To help the downtrodden of the society • To make the student teachers act as social engineers • To instill in the mind of student teachers a spirit of social commitment • To train them as good citizens Details ACADP, A Coin a Day for the Poor programme to help the poor people of the society by generating a fund through the daily contribution from students

and staff which helps the pupil to think and save for the weaker and socially deprived people of the society. The amount collected through this is donated to the weaker section of the society every year. II. Title of the Practice : LEP- Learning Empowerment Programme Objectives: • To help the economically backward students of model school • To motivate the school students • To give practice for the student teachers how to organize a programme Details Learning Empowerment Programme (LEP) supply of learning aids like note books, instrument boxes to economically backward students of the model school. Conducting quiz competitions involving students of neighboring schools and rewarding the winners with cash prizes and certificates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nsstcchry.org/activities.php>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

N.S.S.Training college ,Changanacherry is one of the pioneer educational institution which started functioning in 1954 under the management of Nair Service Society, a registered charitable society founded in the year 1914 by late Mannath Padmanabhan, the legendary, social reformer, educationist and visionary. The institution is affiliated to Mahatma Gandhi University ,Kottayam. .Our founder has realized the significance of education as the growth of any community for that he approached the wealthy class to collect money to commence educational institution and persuaded people to donate land for the purpose. The vision of our founder to serve the downtrodden of the society and empower the weaker and marginalized people in the community is put in to practice by our institution through these programmes. We believe that these activities act as a catalyst in empowering the student teachers to lead the community as well as to serve the community. Areas of Distinctiveness • The college has developed a clear vision, viz, 'Vidya Viniyogaath Vikas' the meaning of which is progress results from proper application of knowledge. Being a teacher education institution, the student teachers of our institution are provided with a wide variety of activities to gain knowledge and apply it appropriately. They become future teachers to prepare school students and to serve the nation as ideal citizens. Thus the vision is clearly put in to practice in our institution. • Activities such as ACADP, A Coin a Day for the Poor • Teaching Empowerment Programme (TEP) supply of teaching aids to schools in the campus. • Learning Empowerment Programme (LEP) supply of learning aids like note books, instrument boxes to economically backward students of the model school . • 'Santhwanam'-visiting Orphanage and old age home, supply food, clothing, learning materials and donations, conducting classes and cultural programmes at the orphanages, • 'Pothicor"-Noonmeal programme for the poor in the street .

Provide the weblink of the institution

<https://www.nsstcchry.org/activities.php>

8.Future Plans of Actions for Next Academic Year

• Evaluated the progress of the work for the next NAAC reaccreditation process. • Decided to update the website and give details of the activities conducted in the college for uploading. • To strengthen the student placement and guidance service. • To apply for an internet connection with better data speed and bandwidth.